Option 1:

Parents with a Parent Portal account can activate via Parent Portal.

1. Once logged into the Parent Portal, open ParentVUE.



2. Once ParentVUE has opened, select the *ParentSquare* tab in the left-hand toolbar and select *Open ParentSquare*.

Archer High School (678-40D/7700)	Gwinnett Goo
Home	2
ParentSquare	Open ParentSquare
Attendance	

3. When you click on the *Open ParentSquare* link the first time, you will receive a message to confirm your account.

😂 ParentSquare Home				Search
Action Required: Confirm Your Account Informat	ion			
Please take a moment to review your information at the s	chools you are associated with.			
 Do not confirm accounts that are not your own. Do not confirm children that are not your own. 				
				🕈 Parent
	Jef			
	School, Lawrenceville, GA			
	S Email: jrc	Contra	tuit Skip For Now	
	C Phone: 6	Contra	Edit Skip For Now	
	L Child:	Contrn	Not My Child	
	✓ Yes, This is Me X This is Net Me			

Option 2:

Parents with a Parent Portal account can activate via ParentSquare directly.

1. Parents can go directly to ParentSquare.com (or via the app) and enter a phone number or email address. If an email address is entered, the following message will appear.

An email has been sent with password reset instructions. Remember to check your spam folder too.	×
If you don't receive the email, it is likely that your email is not in our system or not being sent to ParentSquare from your school. Please contact your school to add this email.	

2. Within the email, you will be prompted to reset your password. Select the *Reset Password* button.

• ParentSquare <done To: j</done 	otreply@parentsquare.com>
	ParentSquare
	Reset Password
	To reset your password, click the link below. If you did not request your password to be reset, just ignore this email and your password will continue to stay the same.
	Reset Password
	Please do not reply to this email.

3. Enter your desired password and select *Update Password*.

🜄 ParentSquare	
Forgot Password	
	ß
	Update Password
	See tips for creating a good password
	Password
	Password Confirmation
	Password Commauon
	Update Password
	OR

Please note: Parents will not receive an email from ParentSquare if the email address they entered is not the same address they use for the Parent Portal at the time of Online Registration. You will need to contact your local school to update the email address they have on record. Any changes will appear in ParentSquare the next day.

<u> Option 3:</u>

Parents without a Parent Portal account can activate via ParentSquare directly.

1. Parents can go directly to ParentSquare.com (or via the app) and enter a phone number or email address. If an email address is entered, the following message will appear.

An email has been sent with password reset instructions. Remember to check your spam folder too.

If you don't receive the email, it is likely that your email is not in our system or not being sent to ParentSquare from your school. Please contact your school to add this email.

2. If the email address is a valid email address loaded into ParentSquare from our student information system, you will receive the following email.

and the system of the rest of	
CAUTION: This email originated from outside of the school district. Please of	do not reply, open attachments, or click website links unless you recognize the sender and know the conte
	School
	HI
	School invites you to join ParentSquare
	Activate your account
	ParentSquare Admin invites you to join ParentSquare at <i>i</i> . To activate your account and confirm that we have the correct email for you, please click the link above.
	If you do not have a child at A I or are not associated with the school, please contact A 3I at
	We are very happy to have you on board. Thank you for joining!
	Please do not reply to this email.

3. Within the email, select the *Activate your account* button. A new window will open for you to create a new account.

Welcome !	Already have a ParentSquare account? Sign in to Combine Existing Account OR		
School Please complete your registration to begin using ParentSquare in	Create a New Account Name		
School.	Amy	Robertson	
	Email é winnetLk12.gaus		
	Password		
	Confirm Password		
	By proceeding, you are confirming that you agree to ParentSquare's Terms of Use		
	R	legister	

Please note: Parents will not receive an email from ParentSquare if the email address they entered is not the same address they use for the Parent Portal at the time of Online Registration. You will need to contact your local school to update the email address they have on record. Any changes will appear in ParentSquare the next day.